

Terraces at Depot Park

HOA Board Meeting Minutes

Call to Order: Laurie Hickey called the meeting to order at 6:30pm 11/5/2024

Members Present: Laurie Hickey, Everett Robinson, Bryan Browning, Beth Barnhill

1. Website: Laurie has navigated through the Depot Park website and was able to synch the app with the website. Laurie also broke down annual costs of maintaining the domain and website. Laurie will do a deeper dive, and we will discuss this further at a future meeting.
2. HOA dues: Everett reported that all but one household is current with their monthly dues. Reminders have been sent, and we will research the next step if this is not resolved.
3. Lease wait list: Lease wait list procedure was discussed. As a refresher:
 - a. No more than 4 houses can be leased at the same time (10% of the homes)
 - b. If an owner wishes to lease their home, they first need to fill out the application on the website; this triggers a message to the board and their name will be added to the bottom of the list. The list is visible on the website
 - c. When an opening for lease becomes available, the owner at the top of the list will be notified. If they still want to lease their home, they will have 60 days to find a renter.
 - d. All leases must be submitted to the HOA board for approval. If they decline, they will be moved to the bottom of the list.
4. Vendors: all members agreed that the current vendors (landscaping, etc.) were working well; at this time, no changes are necessary; also:
 - a. Pinestraw and mulch are already scheduled to be placed this fall
5. Parking: reminder that parking spaces are very limited and intended for use by guests only. One car has been parked at the mailboxes for a lengthy time; blast email was sent to all homeowners without success. After we were able to identify the owner, Laurie will send a second email before more drastic measures (towing) are enforced.
6. Outside maintenance: Some homes are beginning to show signs of disrepair. Board members will meet in December to walk the property to inspect for discrepancies.

A letter will be sent in January to those owners whose home is not in compliance. To give homeowners time to schedule/budget for the required repairs, we agreed to a grace period until June for the discrepancies to be resolved.

Next meeting scheduled for Tuesday, 12/3/2024 at 6:30pm

Meeting Adjourned: 7:17pm 11/5/2024